

## **Seniors Helping Seniors**

### **Joint Loss Management Committee Meeting**

Date: 7/28/15, 4:35pm

Attendees: Ben Paquin, Sandra Rathbone, Randy Loubier

Location: Seniors Helping Seniors Office

We discussed the losses since the last meeting, 4/24/15 up to today. There were none.

In this past quarter, we distributed via postal mail a full copy of our safety policy to every caregiver. And in addition, we are now giving a copy to every caregiver at PHP. Furthermore, we have added to our Annual Policy Review form an understanding that the caregivers can access the Safety Policy online in the Provider Resources portal.

We continue to provide our caregivers with access to on-the-job training. Judy is always available to teach safe transfer techniques (not many of our clients require transfer assistance).